

**GEAUGA PARK DISTRICT BOARD
OF PARK COMMISSIONERS
BOARD MEETING MINUTES
June 11, 2019**

The regular meeting of the Geauga Park District Board was held June 11, 2019 at Russell Uplands Preserve, Russell, OH. The meeting was called to order at 8:28 a.m. Commissioners Andrej Lah, Jackie Dottore and Howard Bates were present.

Mr. Lah called the meeting to order. The Pledge of Allegiance was recited.

Park District Employees	GUESTS
John Oros, Executive Director	See EXHIBIT "A" attached
Matt McCue, Director of Planning & Operations	
Dennis Sloan, Lt. Ranger	
Sandy Ward, Marketing Coordinator	
Sheryl Hatridge, Administrative Services Manager	

John Oros called the roll.

APPROVAL OF THE AGENDA

Mr. Bates made a motion to approve the agenda. Mrs. Dottore seconded the motion and after roll-call voice vote, the motion was approved 3-0.

Mr. Lah	Yes
Mrs. Dottore	Yes
Mr. Bates	Yes

ADOPTION OF THE MINUTES

Mrs. Dottore pointed out the May 14, 2019 minutes she received in her board packet were incorrect and needed correction before approving. Vote to approve May 14, 2019 minutes moved to July meeting.

PRESENTATION OF FINANCIAL STATEMENT

Mr. Oros presented the May 2019 Financial Statement.

Geauga Park District
FINANCIAL STATEMENT MONTH ENDED
31-May-19
GENERAL FUND

BEGINNING FUND BALANCE MAY 1, 2019		\$4,182,294.82
PERSONNEL EXPENDITURES		
Salaries	\$202,851.03	
Medicare	\$2,872.91	
Hospitalization June premiums	\$59,008.06	
OPERS April 2019	\$29,015.81	
VOUCHERS		\$293,747.81
- Contract Services	\$107,440.69	
- Supplies	\$43,701.94	
- Materials	\$18,157.45	
- Equipment	\$40,065.11	
- Other	\$4,916.36	

- Travel	\$61.04	
- Advertising	\$3,081.62	\$217,424.21
EXPENDITURES & OTHER USES		\$511,172.02
REVENUES & OTHER SOURCES		
<i>Interest - May 2019</i>	\$8,194.81	
<u>General Tax Collections</u>		
- Local Government Funds	\$9,807.38	
- State Rollback 2018 Real Estate Tax Reimbursement	\$395,538.77	
<u>Gifts & Donations</u>		
- Marybeth Rumburg - \$25.00 for Nature Scopes	\$25.00	
- Blackbrook Audubon Society - \$300.00 for Nature Scopes	\$300.00	
- Judge David & Michelle Schroeder - \$150.00 for Chip Henry Institute	\$150.00	
- Dennis Wagner - \$375.00 for engraved paver at TWWNC	\$375.00	
- Kate Vranich - \$500.00 for bench plaque in memory of Old Lace	\$500.00	
- Heidi Sanford - \$500.00 for bench plaque at TWW	\$500.00	
- Montville Highlanders Snowmobile Club - \$100.00 for trail development	\$100.00	
- Taproot Yoga - \$100.00 for Caveman Crawl sponsorship	\$100.00	
- Bird Box unrestricted - \$12.00	\$12.00	
<u>Fees</u>		
- Camping - \$1,110.00	\$1,110.00	
- Shelters - \$8,660.00	\$8,660.00	
- Utilities - \$150.00	\$150.00	
- Programs / Workshops - \$281.00, Out of County fees - \$44.00	\$325.00	
- Vendor Fees - NAF - \$515.00, Farmer's Mkt - \$230.00, Earth Day - \$20.00	\$765.00	
- Adventure Camp registration - \$1,800.00, Jr. Naturalist Camp registration - \$600.00	\$2,400.00	
- Caveman Crawl registration- \$320.00	\$320.00	
Sales - TWW - \$2,192.55, MC - \$19.00, Art commission - \$48.00	\$2,259.55	
<u>Other Revenue Receipts</u>		
- Observatory House Rent - Sindelar - \$300.00, Chickagami House Rent - Kolar -\$400.00	\$700.00	
- Honest Scales Recycling - Scrap steel from South Ops	\$60.00	
- Sindelar - Reimburse tax charged on Walmart purchase	\$0.51	
- Spectrum - \$10.39 Refund account at Veterans Legacy Woods	\$10.39	
REVENUES & OTHER SOURCES		\$432,363.41
ENDING FUND BALANCE AS OF MAY 31, 2019		\$4,103,486.21
<u>LAND IMPROVEMENT FUND</u>		
BEGINNING FUND BALANCE MAY 1, 2019		\$1,967,312.87
EXPENDITURES & OTHER USES		

Vouchers		
- Contract Services	\$574.28	
- Project Contracts	\$14,577.49	
EXPENDITURES & OTHER USES		\$15,151.77

REVENUES & OTHER SOURCES		
- Interest - May 2019	\$4,119.08	
- Other - Royalties/In-Lieu Fees	\$207.55	
- Ford-Windsor -\$45.97, Abela & Farley - \$136.45, Dobra - \$25.13		
- EPA - \$12,253.52 Griswold Creek Restoration	\$12,253.52	
REVENUES & OTHER SOURCES		\$16,580.15

ENDING FUND BALANCE AS OF MAY 31, 2019		\$1,968,741.25
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RETIREMENT RESERVE ACCOUNT

BEGINNING FUND BALANCE MAY 1, 2019		\$85,584.07
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REVENUES & OTHER SOURCES		
Interest - May 2019	\$181.75	
REVENUES & OTHER SOURCES		\$181.75

ENDING FUND BALANCE AS OF MAY 31, 2019		\$85,765.82
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PARK CAPITAL RESERVE ACCOUNT

BEGINNING FUND BALANCE MAY 1, 2019		\$620,017.42
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EXPENDITURES & OTHER USES		
Vouchers		
- Contract Services		
EXPENDITURES & OTHER USES		\$0.00

REVENUES & OTHER SOURCES		
Interest - May 2019	\$1,316.67	
REVENUES & OTHER SOURCES		\$1,316.67

ENDING FUND BALANCE AS OF MAY 31, 2019		\$621,334.09
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K-9 FUND

BEGINNING FUND BALANCE MAY 1, 2019		\$1,623.00
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REVENUES & OTHER SOURCES		
<u>Donations</u>		
- Donna Romanko \$25.00	\$25.00	
REVENUES & OTHER SOURCES		\$25.00

EXPENDITURES & OTHER USES

Vouchers

- Other K-9 Expenses

EXPENDITURES & OTHER USES

\$0.00

ENDING FUND BALANCE AS OF MAY 31, 2019

\$1,648.00

PRESENTATION OF VOUCHERS

Mr. Lah asked about the binoculars, and Mr. Oros stated the Foundation for Geauga Parks typically assists with funding for this. Mrs. Dottore shared that every 5th grader in the county participates. Mr. Lah asked if some car repairs are sent out instead of in house, and Mr. Oros responded that we do not have a mechanic in house so repairs are sent out.

Mr. Lah made a motion to accept the May 2019 paid vouchers into the record as presented. Mrs. Dottore seconded the motion and after roll-call voice vote, the motion was approved 2-1, abstained:

Mr. Lah	Yes
Mrs. Dottore	Yes
Mr. Bates	Abstained

OLD BUSINESS

CERTIFICATE OF ESTIMATED PROPERTY TAX REVENUE, GEAUGA COUNTY AUDITOR

Mr. Oros notified the board that the auditor certified the .9 millage.

PLANNING & OPERATIONS UPDATE

Mr. Oros presented the updates to the current projects and said the paving at Eldon Russell Park is complete. Mr. Lah asked the status of the other projects. Mr. McCue Stated Griswold Creek is complete, Frohring Meadows is moving along and under construction and Big Creek Park improvements just started with the demo. He said Frohring Meadows asphalt resurfacing will be done later in the summer, timed to coincide with asphalt for the new area.

2020 APPROPRIATIONS BUDGET DRAFT

Mr. Oros presented the 2020 budget appropriations draft to the board. Mrs. Dottore asked about spending \$1 million less in projects, and Mr. McCue asked if this was in Land Improvement. Mrs. Dottore requested an explanation on page 6 for the huge decrease in revenue from \$2.1 million to \$1 million and budget request from \$3 million to \$1.5 million. Mr. McCue explained that more work will be taken on by the in house staff to lower the budget amount and by hopefully utilizing grant funding for the projects in 2020. Mr. Oros explained the \$1 million is a transfer from the general fund to the land improvement fund. Mr. Lah requested an explanation for the difference between supplies and materials. Mrs. Dottore stated Supplies in 66, and equipment in 66 & 67 show the biggest jumps. Mrs. Dottore asked how the estimate for hospitalization was determined. Mr. Oros replied stated an average of 6% from past 10 years was used. Mr. Lah stated a documented explanation would be helpful for any significant changes, including healthcare.

RESOLUTION NO. 13-19 - TO LEVY A TAX IN EXCESS OF THE TEN-MILL LIMITATION

Mr. Oros presented a resolution for the board of elections to levy a tax in excess of the ten-mill limitation.

Mrs. Dottore made a motion to approve a resolution for the board of elections to levy a tax in excess of the ten-mill limitation. Mr. Lah seconded the motion and after roll-call voice vote, the motion was approved 3-0.

Mr. Lah	Yes
Mrs. Dottore	Yes

Mr. Bates Yes

SURPLUS PROPERTY

Mr. Oros presented a request to declare surplus property for a defective monitor.

Mrs. Dottore made a motion to approve the item as surplus property, Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Bates	Yes
Mr. Lah	Yes
Mrs. Dottore	Yes

COMMISSIONER'S TIME

Sheryl Hatridge requested a commissioner be present at 8:15a for the 7/16/19 annual record retention meeting prior to the next board meeting.

Mrs. Dottore asked for an update regarding levy meetings and literature. Mr. Oros shared that the levy committee, Geauga People for Parks, has been meeting weekly and has created a case for support. He said the case for support is being distributed to solicit funds for the campaign for print advertising, mailing and some levy signs. Mr. Oros said the committee has raised around \$7,000.00 at this time. Sandy Ward explained the social media campaign will begin later this summer. Mrs. Dottore requested that as literature or mailings are created they be shared with the board.

Mr. Lah asked for an update regarding Veteran's Legacy Woods. Mr. Oros responded the deck has some issues that requires attention. Mr. McCue explained an engineer will be looking at the deck this week. Mr. Lah stated he would hesitate to extend public reservations, subject to the engineer's inspection and recommendations. Mrs. Dottore asked if Mr. Oros has worked with a possible vendor, and he replied he will be begin contract negotiations with a food service provider. The board determined public reservations of the facility would be paused at this time.

The next board meeting will be July 16, 2019 at 8:30 am at Holbrook Hollows.

Mr. Lah made a motion to adjourn the meeting.

Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 3-0:

Mr. Lah	Yes
Mrs. Dottore	Yes
Mr. Bates	Yes

The meeting was adjourned at 8:59 a.m.

SUNSHINE LAW COMPLIANCE

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio's Sunshine Laws.

Respectfully submitted,

John Oros, Executive Director

Andrej Lah, President